

GENERAL MANAGER REPORT

MARCH/APRIL 2026

FIELD OPERATIONS & MAINTENANCE:

- The monthly water sample results came back empty of contamination.
- One new service line to newly developed land and two additional water service lines to existing developed properties were installed by Kelley's Construction.
- General weed abatement around all district facilities, Dig Alert tickets marking the water district underground infrastructure completed.
- Office water leak flooded the west half of the front office room. The water restoration efforts included rental of a De-humifier and a carpet shampoo machine.
- Back unused bathroom cold water facet leak was discovered. Multiple banker boxes of old documents were damaged. The purchase of cleaning products necessary, including a mop and bucket. Office water shut-off valve stuck in the OFF position, replaced with gate valve.
- Three (3) emergency after-hours callout from customers to have their water services turned off at the meter
- Large motion sensor lights installed on storage tanks and entry way to cargo container.
- Chlorine pump and line replaced: The hose sprung a leak and pump line attachment broke.
- Well No. 1 pedestal replaced and pump/motor installed. The electrical panel will be installed with the well expected to be placed in service by the end of May 2026.

Staff Comments: _____

ADMINISTRATIVE OFFICE SUMMARY

- Lead & Copper Water Sample Mailer -Public Notification-
- The Electronic Annual Report (EAR) was completed and submitted
- Monthly Drought Reporting to be completed and filed online at the SAFER System
- The annual Water Quality Report (CCR) to be completed by the June 30th deadline

Staff Comments: _____

MISC TOPICS

Master List of the District Inventory including repair parts and supplies, hand-tools, Fuel and Electrical equipment with the locations and quantities of of each item and labeled

Master List of the District Equipment tool Including: Dog Tags attached to all mobile equipment, Power-tools and components. The location of storage, original purchase price and date, expected lifespan of items.

Staff Comments: ***Dog tags and labels were ordered via Amazon. Completion of the master inventory with labels and dog tags for each fire hydrant expected to be completed by the end of July 2026.***

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