



APPLE VALLEY HEIGHTS COUNTY WATER DISTRICT
9429 CERRA VISTA STREET
APPLE VALLEY, CA 92308

Google Meet Link: <https://meet.google.com/zad-hrpw-eoj>
REGULAR MEETING – WEDNESDAY, SEPTEMBER 21, 2022 – 6:00 P.M.

BOARD OF DIRECTORS: P. Duwel, W. Woody, L. Hunter, M. Kaminsky, R. Roberson

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call:
- C. Public Comment: Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
- D. General Manager Report:
1. September 2022.
 2. August 2022 Efficiency Report.
 3. AVHCWD – Current Operations / COVID Response Update (Verbal).
- E. Grant Funding Update & Progress/Discussion/Action Items:
1. Meeting Update – No Meeting.
 2. Grant Checking Account Report (Verbal).
- F. Discussion/Information:
1. August 2022 Delinquency – 42 Late Fees Applied; 0 Door Tags Hung; 0 Services Turned Off (Verbal).
 2. Profit/Loss – August 2022.
 3. Revenue Report – August 2022.
 4. Account Aging Report – Receivables as of 9/21/22 (Account Holder Names Removed).
 5. Water Production Snapshot – Total Production as of 8/30//22.
 6. Well # 1 Site – Project Process (Verbal).
 7. Capital Connection Fee – Proposal Review
 - A. ERSC (John Egan) - \$2,500.00
 - B. NV5 - \$\$2,280.00
 8. ServLine Proposal – Customer Side Service Line Insurance Plan
 9. Water Sales Snapshot – Total Water Sales as of 8/30/22
 10. G.A. Hunter Transparency Report – May 2022.
- G. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.
1. Approve August 17, 2022 Regular Meeting Minutes.
 2. Approve Accounts Payable/Pay Warrants (Bills to be paid).
- H. Discussion/Action Items:
1. Approve September 2022 Office Rent Payment
 2. Request Authorization to Send Lien Letter and Apply Lien (if no response in 30 days).
 3. Notice of Vacancy – Request BOD Authorization to Publish in Local Media (Oct & Nov)
 4. Well Site Improvement – Generator Transfer Switch: Request BOD Approval (for Cost NTE \$15,000)
 5. Approve G.A. Hunter Transparency / Internal Audit Payment: May 2022.
 6. Capital Connection Fee – BOD Action (Result of F-7)
 7. ServLine Proposal – BOD Action (Result of F-8)
- I. Directors Comments:
- J. Adjournment: There being no further business to come before the Board of Directors, it is recommended that the meeting be adjourned.

Next Regular Meeting Wednesday, October 19, 2022 @ 6:00 P.M.