

POLICY TITLE: Uniforms and Protective Clothing
POLICY NUMBER: 3220

3220.1 The cost of uniforms and/or protective clothing, shoes, etc., that employees are required to wear shall be borne by the District. All employees required to wear uniforms provided by the District must take care of their uniforms and report any wear or damage to the General Manager. The General Manager will inform employees of additional requirements regarding acceptable attire. Certain employees may be required to wear safety equipment or clothing.

3220.2 The District has the option of authorizing reimbursements to qualifying employees upon receipt or proof of purchase. The District may also make an arrangements with local retailers to supply all qualifying employees with a specific product that meets the needs and/or safety requirements and bill the District for the total cost of all products purchased.

3220.3 Upon separation from District employment, all clothing with District logos or other uniforms or clothing items that identify a person as a District employee are to be washed and returned to the General Manager from whom the employee received the clothing item.