

F. 1.

Minutes of the Regular Board Meeting of the Board of Directors
Apple Valley Foothill County Water District

September 26, 2023

The Board of Directors of the Apple Valley Foothill County Water District met in regular session and meeting place, 22545 Del Oro Road, Apple Valley, California. The meeting was called to order at 10:00 A.M. BOD President Suzi Smith led the Pledge of Allegiance.

Roll Call: Harold Nobles, Scott Drake, Duane Penfold, Janet Fonseca
Telephonically: Suzi Smith
Also Present: General Manager Daniel Smith
Absent:
Public Present: Terry Locklear

Public Comment:

General Manager Report:

1. The GM informed the BOD of the September 2023 Maintenance Report: General Manager Smith informed the BOD that all monthly water samples came back absent for contamination; 0 red shut-off tags hung; 0 services turned off. Maintenance staff continues to perform meter maintenance and string trim around district facilities. Two customer water meters have been replaced.
2. Efficiency Report – General Manager Smith informed the BOD that the Efficiency for the month of September 2023 is over 86%.
3. The GM informed the BOD of the Water Year Quarterly Report

Discussion/Information:

1. Delinquency Report – General Manager Smith informed the BOD on there were 13 yellow tag notices issued in September 2023. The district is continuing to follow SB998 for shut-off procedures.
2. Water Production Snapshot- General Manager Smith informed the BOD of the water production for WY 2023-2024.
3. The GM introduced a new policy for the BOD's consideration. The Water Utility Customer Shut-off & Lien Placement Authority; which will allow the GM to shut-off customer water service and apply liens, as necessary, to customers that have outstanding balances and/or fail to comply with payment plan arrangements specifics.

Consent List: August 22, 2023 Meeting Minutes and September 2023 bills to pay.

1. Director Penfold made a motion to approve the consent list as presented. Seconded by President Smith.

Discussion/ Action Items:

1. Director Penfold made a motion to approve the August 2023 Financial Report. Seconded by Director Drake.
2. Director Drake made a motion to approve the August 2023 Expenses. Seconded by Director Penfold.
3. Approval of High Desert Underground retrofit piping and installing a second back-up pump and motor at the Booster Station Facility. Roll Call Vote: Aye, All. Nay, none. Abstain, none. Absent, none.
4. Water Main Replacement with fire hydrant was tabled to a future meeting for further discussion and to have additional proposals.
5. Cost of Living Employee Compensation was tabled to a future meeting.

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Closed Session: Government Code 54957 Performance Evaluations

Director Penfold made a motion to enter the closed Session at 10:30 A.M.
No action was taken in the closed session.

New Business:

Director Scott Drake is currently researching additional information on the office roof materials and costs.

Directors Comments:

None

Adjournment:

There being no further business, the regular meeting was adjourned at 10:58 A.M.

Daniel Smith, General Manager

APPROVED:

Suzi Smith, President Board of Directors