



# APPLE VALLEY FOOTHILL COUNTY WATER DISTRICT

22545 Del Oro Road, Apple Valley, CA 92308 Phone (760) 247-1101

[www.avfwater.org](http://www.avfwater.org)

## REGULAR MEETING TUESDAY, MARCH 26, 2024 – 10:00 A.M.

**BOARD OF DIRECTORS:** Suzi Smith, Harold Nobles, Scott Drake, Duane Penfold, Janet Fonseca

**A. Meeting Called to Order, Pledge of Allegiance:**

**B. Roll Call:**

**C. Public Comment:** Public members will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item before the Board's decision. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. Please let the Board President know if anyone present wishes to be heard.

**D. Closed Session:**

1. General Manager Performance Evaluation – Government Code § 54957
2. Office Secretary Performance Evaluation - Government Code § 54957
3. Maintenance Worker Performance Evaluation - Government Code § 54957

**E. General Manager Report:**

1. February Maintenance Report
2. Water System Production Report
3. Water Storage Tank Inspection and Cleaning

**F. Discussion/Information:**

1. February Delinquency – 13 Yellow Door Tags & 0 Red tags/SB 998 Packets (VERBAL)
2. Rural Community Assistance Corporation (RCAC) Water Rate Study (VERBAL)
3. 2024 Election Filing Deadline (Smith & Penfold/Fonseca) – Jul 15 – Aug 9, 2024: SB County (VERBAL)
4. Mojave Basin Area Watermaster Update: 2022-23 Verified Production, DRAFT Budget/Rates, 2024-25 WY Recommended FPA
5. Emergency Power Source – District Purchase of Mobile Generator/Gen Set
6. Ampstun Billing Software – New Billing Software Module
7. PayChex – Outside Payroll Preparation Source
8. AVHCWD Workplace Violence Prevention Plan – DRAFT: First Reading

**G. Consent List:** It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.

1. Approve February 27, 2024 Meeting Minutes
2. Approve Accounts Payable/Pay Warrants March 2024 (Bills to be paid)

**H. Discussion/Action Items:**

1. Approve/Reject the Operating Expenses January 2024
2. Approve/Reject the Financial Report February 2024
3. Approve/Reject the Operating Expenses February 2024
4. Approve/Reject the SAC Ballot Staff Recommendation: Alto/Centro: Split Votes Between Boytor-418 / Carlson-417
5. Approve/Reject the Emergency Power Source – District Purchase of Mobile Generator/Gen Set
6. Approve/Reject the Ampstun Billing Software – New Billing Software Module
7. Approve/Reject Policy #3030 Fixed-Assest Accounting Control
8. Approve/Reject Policy Policy #3032 Fixed-Assest Capitalization
9. Approve/Reject Policy Policy #3040 Expense Authorization

**I. New Business**

**J. Directors Comments**

**K. Adjournment**

**Next Regular Meeting Tuesday, April 23, 2024 @ 10:00 A.M.**

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the District may be obtained from the District office, 22545 Del Oro Street, Apple Valley, CA 92308